

REGISTRATION FORM

Full Day Training Seminar
Haberdashers' Hall, 18 West Smithfield, London EC1A 9HQ
Wednesday 21st November 2018
Time: 10.00am to 4.00pm

Please complete the form below and return with payment to:

Teresa Horden, Nara, PO Box 131, Bexley, Kent, DA5 9DY
(If paying by bank transfer to HSBC Acct No: 62177447 Sort: 40-45-19 and where possible quote membership number)

Full Name: _____

Company: _____

Nara Membership Number: _____

Address: _____

Telephone No: _____ E-mail: _____

	Price	VAT	Total Cheque
Member	£295.00	£59.00	£354.00
Non Member	£395.00	£79.00	£474.00
NARA Trainees	£145.00	£29.00	£174.00

The fee includes all refreshments.

On receipt of your registration form plus payment, a VAT receipt will be issued.

For additional delegates please photocopy this form.

(We regret that registration cannot be processed until payment is received).

Full refund will only be issued if cancellations are received in writing not less than 30 days prior to the date of the course.

Cancellations made between 30 days and 14 days of the course:

A credit note will be issued to be used as payment by the applicant for further Nara courses attended up to December 2019

Should the course cost exceed the credit note, the applicant will be required to pay the difference.

We regret that for cancellations made within 14 days of the course taking place, no repayments or credits can be made.

Any substitute delegate will be required to pay the appropriate fee.

A copy of our GDPR policy is accessible on our website: www.nara.org.uk

Please confirm you are happy for Nara to use images taken at our events in its publications and/or media publications by ticking this box